



## ***INTERNATIONAL PARTICIPATION SCHEME 2023***

Registered National Sports Organisations (Federations, Associations, Clubs) compliant with the Commissioner for Voluntary Organisations are eligible to apply for any assistance scheme offered by SportMalta.

This scheme is intended to assist national teams and national athletes forming part of National Sports Organisations in the technical preparations for international activities abroad or club tournaments / training camps.

### **Assistance:**

SportMalta will partially assist in the expenses incurred by the National Sports Organisation in relation to travelling expenses to participate in the training camp and/ or international competition abroad.

Assistance can be in the form of air tickets and equipment travel expenses, accommodation, airport transfers or car rentals expenses, participation fees and travel insurances, through a financial grant not exceeding the yearly allocated budget for **International Participation Scheme**.

### **Eligibility Criteria:**

This scheme is applicable to sports organisations (Federations, Associations, Clubs and Foundations) which:

1. Must organise / take part in national leagues and championships approved by SportMalta;
2. Must have no alternative government / public funding for the event in which the elite athlete is participating;
3. The sports organisation shall have no payment dues to SportMalta or shall have a repayment plan in cases where it has pending payments with SportMalta;
4. The Sport Organisation needs to be enrolled & **compliant** with the Office of the Commissioner for Voluntary Organisations.



## **Documentation required at application stage:**

1. Duly filled in application form.
2. It is recommended that the application form is accompanied by the following information, whether in the application form itself or in a separate document:
  - a. A description of the activity/ies including details of the organisers, duration, participating countries, and whether activity is being held under the auspices of the International Federation (if available);
  - b. An estimation of expenses, incorporating:
    - i. the number of persons in the contingent and their responsibilities;
    - ii. Any participation fees required to participate in the international event.
3. The National Sports Organisation shall furthermore, indicate whether this activity forms part of an International Sport Calendar related to that particular sport.
4. The applicant shall list the benefits of attending the events listed on the application form, whether it's a training camp or competition

## **Documentation Required at claim stage:**

Following SportMalta's approval of funding, a commitment letter is issued to the applicant, together with the financial claim form that shall be used at claim stage. Original fiscal receipts (or any other proof of payments as specified in the Terms of Reference) for anything falling within the approved assistance, must be submitted for the approved funding to be released.

### **Documentation required:**

1. A completed Financial Claim form;
2. Official receipts (or tax invoices with proof of payment) of all expenses included in the commitment letter (reimbursement of cash payments without official/original receipt may not be issued);
3. Report of event;
4. Copy of a valid VO certificate/letter of compliancy from the Commissioner for Voluntary Organisations.
5. If the payment was not issued by the claimant entity, a written confirmation by the claimant entity is required, stating that upon reimbursement from SportMalta, the claimant entity shall reimburse the athlete/s who incurred the original expense.
6. Clause 5 also applies in case when the claimant entity has already received / requested the funds from participants in order to settle the expenses related to the trip.



Any and all other conditions stipulated in the commitment letter or any annex attached thereto shall also be deemed to be part of the terms and conditions of this scheme.

## **Application Details:**

Application Form may be downloaded from the following link: <http://sportmalta.mt/assistance-schemes/international-participation-scheme/>

Signed Application Form for 2023 assistance, shall reach SportMalta by the stipulated deadline mentioned on SportMalta's website, by sending it by e-mail to [assistances.sportmalta@sportmalta.org.mt](mailto:assistances.sportmalta@sportmalta.org.mt).